

**CCPC Board of Governors**  
**Minutes**  
**Wednesday March 13, 2019**  
**Delores Bowman Auditorium**  
**6:00 pm**

**Roll Call**

**CCPC Board members present:** George Weatherby, Prencis Wilson, Robert Brown, Jerry Bedford Jr., Carrie Douglas, Pamela J Adams and Donald Washington.

**Senior Staff Present:** Phyllis Richardson, Dr. Camille Jones, Ronald Robinson, Angela Robinson, Holly Blackley, Michelle Daniels, D. Jill Byrd, Commissioner Moore, and Dr. Yury Gonzales

**Guest:** Zach Southwood, Maxwell Smith and Ashley Colmenero

Topic	Discussion	Action/Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:00 pm		Prencis Wilson
Roll Call		Quorum of 7	Angela Robinson
Minutes		Minutes from February 13, 2019 minutes were approved and filed	Rosemary Stemerick
Welcome New CFO	Mr. Ronald Robinson is new CFO, Division Manger for the Cincinnati Health Department. He will be working closely with CCPC board and received a warm welcome to the department.		Prencis Wilson
Selection of New Officers	Interested persons who would like to be a Chair, Vice Chair or Secretary to the CCPC board.	Please let Angela Robinson know interest by April 3, 2019. Officers will be voted on and selected at the April Annual meeting on April 10, 2019. Selected Officers will take office at April 2019 meeting.	Angela Robinson
Melissa Abbatiello	CCPC by-laws indicate a member is required to attend at least 2/3 of meetings per year to be a board member in good status. Last year Ms. Abbatiello was only able to attend one meeting the entire year.	A certified letter will be sent to Ms. Abbatiello to indicating she will need to respond if she is interested in continuing to serve on CCPC board.	Angela Robinson Prencis Wilson
New Board Member Applications	CCPC board terms are two consecutives three-year terms. Members coming off the board this year but can serve one more term is Luwana Pettus-Oglesby. CCPC members coming off board is Leroy Mitchell and Jerry Bedford Jr. Discussion mentioned waiting until the new CEO started include him in new CCPC board selection.	New Member applications will be reviewed and will meet with the Executive Committee and then will be discussed at the entire CCPC board. There are five new applications/persons who are interested in serving on CCPC board.	Prencis Wilson Angela Robinson  CCPC Board Minutes March 2019 Page 1

Topic	Discussion	Action/Motion	Responsible Party
Email Response to Meeting Attendance	It was suggested that CCPC board members reply to the meeting notice so there is indication if we have a quorum each month for the board meeting.	Due to Sunshine laws, it was advised to reply only to sender and not "reply all" since this could be considered a public meeting. So please reply only to sender with your intentions of making the meeting each month.	Prencis Wilson Zach Southwood
CCPC Board Training and Newsletter	There was discussion of the CCPC board responsibilities and the importance of the role and being a member on CCPC board. Board Training should take priority with current members. It was recommended that staff present at each board meeting their role with Primary Care and duties they provide.	Mr. Brown is working on 3 articles for the newsletter. The Role of CCPC, Relationship of CCPC and Board of Health, and Analysis of Public Health Centers, Quality and 2017 UDS report. It was determined though these are important items they will be discussed with Executive Committee to determine relevance and a timeline to be presented to CCPC board.	Robert Brown Prencis Wilson
Financial Report January 2019	Will be looking at collections to make sure we are getting maximum amount in reimbursement for visits including, coding, closing encounters to receivables (number of days). Also, interested in provider capacity in relation to decline in revenue. Non-Personnel cost will find and identify these cost hope to find savings.		Ronald Robinson
HRSA Site Visit	The telephone conference was rescheduled with HRSA Project Director, Sye Benefield to Friday March 22, 2019. Angela Robinson, Phyllis Richardson and Commissioner Moore will be available for the phone meeting.	The HRSA site visit date is still to be determined. CCPC board will be notified once there is a time scheduled. It is of utmost importance that CCPC members are available for the HRSA visit.	Angela Robinson
Avondale Health Center Update	Have meet with UC multiple times. Had both a walk thru with team at UC and Ambrose Health Center. UC is open to the Health Department leading the project and determining the needs of the health center.	Next steps, is to have our IT department and Facilities Manager walk through the new Health Center to determine where drops will be located, computer equipment, etc. and overall lay of the building. Goal is to open July 1, 2018.	Angela Robinson
Credentialing and Privileging	Credentialing and Re-privileging inquiries made through the National Practitioner Data Bank and confirm no negative reporting for: Jasmine Taylor, Optometric Tech, Dana Harris Optician, Curtis Williams Optician, Aishia Peoples RN, Anna Benjamin RN, Grace Ssali Jonita NP, April Abaecherli-Shore NP, and Quintin Norman	Motion Passed. Motion	Phyllis Richardson
			CCPC Board Minutes March 2019 Page 2

Meeting Adjourned: 7:23 pm

Next Meeting Wednesday April 10, 2019

Minutes Prepared by:

Rosemary Stemerick Date 4/10/19  
Rosemary Stemerick, Board Clerk

Minutes Approved by:

Jerry Bedford Jr.  
Jerry Bedford Jr., Secretary

Date 4/10/19